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Your Extraordinary Off-Campus Experience Begins Here

This Off-Campus Living Guide is designed to outline the steps and resources to help you have an extraordinary off-campus living experience. Utilize this guide to answer your off-campus housing questions, to learn about available university and city resources and to understand your rights and responsibilities as an off-campus resident.

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Office of Student Life calendar available at: studentlife.osu.edu/calendar

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Welcome to Life Off-Campus!

Student Life's Off-Campus and Commuter Student Services educates, supports and empowers The Ohio State University student body. Efforts to encourage off-campus and commuter students to appreciate their rights and responsibilities as a resident of the broader community, to be actively engaged as a neighbor and citizen, and to be a committed participant in one's own personal safety are integral facets of our mission. Through programming and mentorship, students acquire the necessary life skills to have an extraordinary off-campus living experience.

"Living off-campus can be fun and exciting. Enjoy discovering Columbus while becoming involved on and off campus. And remember, no matter where you live, let Student Life be a part of your off-campus living experience!"

Elanaaz Carver
Department Manager
Discover Off-Campus and Commuter Student Services

Off-Campus and Commuter Student Services (OCCSS) is The Ohio State University’s central resource for off-campus housing and living information. We can provide you with the means to find housing and roommates, help you stay safe and support you while being a responsible neighbor in the Buckeye community.

OCSSS works relentlessly to ensure students stay safe and enjoy their student experience. From providing free safety devices to monitoring the off-campus neighborhoods, we are here to support you, OCSSS Senior Director, Willie Young (pictured on opposite page), can be found walking and driving around the University District neighborhoods throughout the week and on the weekends, building positive relationships with our off-campus students and offering advice on any safety concerns he may see along the way. An added bonus—if you’re a trivia buff, Willie Young is your man! He loves challenging students with his vast array of trivia knowledge.

COMMUNITY AMBASSADOR PROGRAM

The Community Ambassador (CA) program is a student-led initiative that focuses on education and resources for the off-campus community. Through engagement, CAs are able to build positive relationships with student and permanent residents while collaborating with various university and city organizations. While living in the University District be sure to participate in your CA’s many fun and informative events. Visit officampus.osu.edu to meet this year’s team of Community Ambassadors!

COMMUTER LIAISON PROGRAM

The Commuter Liaison (CL) program is a student-led initiative, focusing on commuter students building a stronger connection to campus through peer-to-peer mentorship. Advocating for commuter needs is the priority of these student leaders. Visit officampus.osu.edu to meet this year’s team of Commuter Liaisons!

COMPUTER STUDENTS CAN GAIN ACCESS TO THE KITCHEN AND RECEIVE A LUNCHER IN THE OHIO Union or Yunkin Success Center, starting at 6 p.m., the first day of each semester. Lockers are free to all students and are distributed on a first-come, first-served basis in 2050 Ohio Union.

No matter where you choose to live, let Off-Campus and Commuter Student Services support you during your career at The Ohio State University!

If you need transportation on campus, then try the CAWS bus. The Campus Area Bus Service (CAWS) is operated by Transportation and Traffic Management and provides convenient transportation on and around the Columbus campus. No ID or bus pass is needed to ride on regularly scheduled campus CAWS buses—just hop on at any of the stops located on campus. You can check the bus schedule online at titm.osu.edu or use the OSU Bus app. You can even text OSUTEIP [BUS STOP] to 44444.

"I enrolled in the Commuter Coaching Program because I wanted to find an upper-classman to guide me through some of the struggles of being a freshman. The Commuter Coaching Program has been beneficial because it has helped me meet some awesome new people and learn more about the tricks to commuting."

Alexa
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OFFICE OF STUDENT LIFE
DINING SERVICES
Save the Dates

Afraid you may forget? Join the Off-Campus Mobile Club to receive event reminders. Just text OSUNEIGHBORHOOD to 47368 to register!

COMMUTER PREVIEW DAY
AUGUST 10, 2015 | 9a.m. – 3p.m.
REGISTRATION REQUIRED

Commuter Preview Day is a one-day event created specifically for commuter students new to Ohio State. This event helps students become acclimated to campus life by providing unique opportunities to practice commuting to campus with other commuter students. Commuter Preview Day provides new students the opportunity to:

- Practice parking in the West Campus or Central Campus parking lots
- Practice using the Campus Area Bus Service
- Learn about involvement, transportation and safety at Ohio State
- Enroll in the Commuter Coaching Program
- And more!

CITY PARKING PERMIT SALES
MID-AUGUST | OHIO UNION SUITE 3806 VISIT OFFCAMPUS.OSU.EDU FOR DATES/TIMES
UNITED TIME ONLY

Depending on the street that you live on, you may be eligible to purchase a city parking permit. For more information, visit publicservice.columbus.gov, contact the Parking Visitors Bureau at 614-645-2400 or go to 2700 Impound Lot Road, located downtown, to purchase a permit.

ROOMMATE FAIR
FALL 2015: NOVEMBER 13 AND DECEMBER 4 SPRING 2016: MARCH 4 AND APRIL 8 OHIO UNION SUITE 1000 | 1p.m. – 6p.m.

Meet potential roommates:
- Face-to-face
- Safe and informal
- Visit officampus.osu.edu for future dates

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Display your Buckeyes pride by decorating your apartment, home or fraternity/sorority house during Student Life’s Beat Michigan Week. Winners in each category will be determined by a student vote and will receive a prize!
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Congratulations OSU Graduates!
The Search for Off-Campus Housing

An online housing search containing thousands of rental listings and landlord contact information is available at offcampus.osu.edu. Please keep in mind landlords and/or properties displayed on this online housing search are not university endorsed or approved.

TOP CONSIDERATIONS FOR CHOOSING OFF-CAMPUS HOUSING

01 AFFORDABILITY AND UTILITIES
A necessary first step when selecting your off-campus housing is determining if you can afford the cost of living. To determine the affordability of a rental unit, you will need to consider the following:

- Rent
- Utilities
- Renters insurance
- Books/parking/food
- Other living expenses (towels, clothes, supplies, etc.)

Check out offcampus.osu.edu for a template budget spreadsheet and schedule a one-on-one financial coaching appointment through the Student Wellness Center at go.osu.edu/yourfinances.

Because living within your means is vital, you should utilize a budget to keep track of your money. When renting a property, utility costs are often not included in the rent cost. Utilities can vary a great deal based on the type of unit you are renting and the age of the building, among many other factors. When living with roommates, OCCCS suggests budgeting an extra $150–$200/month per person for electric, gas, cable, internet and water. If you’re living alone, utility costs will most likely be higher.

02 PROPERTY LOCATION
You don’t want to live where you feel unsafe simply to save money.

- Visit the property during the day, at night and on weekends to see if there is a major difference in environment.
- Talk to the current tenants and/or neighbors and see what their experience has been with the landlord and/or with the area.
- Check out crime statistics for a particular area by visiting radononline.com.
- Talk to your friends. Often, your friends can be your best resource when trying to find a suitable off-campus property.

Continued on next page
FINDING OFF-CAMPUS HOUSING

The Search for Off-Campus Housing ... CONTD

→ MAKE SURE TO CONTACT LANDLORDS MORE THAN 24 HOURS IN ADVANCE if you want to view potential rental properties. Because landlords are required by Ohio law to provide current tenants 24-hours’ notice prior to entry, and most landlords who own rental property in the University District will not have a model unit that they can show at the spur of the moment.

→ RENTING A SUBLET is a great way to find housing over the summer or for a semester!

Sublet (*)... A vacant apartment or house that a renter has already signed a lease for and is now trying to get rid of by renting to another individual.

03. LANDLORD REPUTATION

You can find all editions of the guide on our website at offcampus.osu.edu. If you want to find out more about a landlord’s tendencies, talk to current tenants to find out what their experience has been with the landlord and ask questions such as:

- Was the place ready to move in at the start of the lease term?
- Does the landlord make repairs in a timely fashion?
- Does the landlord provide 24-hours’ notice prior to entering the premises?
- Is the landlord respectful and easy to work with?
- Would you rent again from this landlord?
- Does the landlord participate in the Off-Campus Housing Excellence Program?

For more information, see page 57–59.

04. SETTING INSURANCE

Protect your belongings from fire, flood and theft by purchasing renters insurance because your landlord’s policy does not cover your personal belongings. Nationwide Insurance proudly serves as the Official Insurance Sponsor of The Ohio State University. Nationwide Insurance offers benefits to students, alumni, staff and faculty. Visit offcampus.osu.edu to get a quote and cover the unexpected!

“My off campus apartment was broken into during an Ohio State Football game. Looking back, I wish I had renters insurance at this time because it would have saved my roommates and me a lot of time and money.”

Corynne
Community Ambassador

05. SUBLEASING

Need someone to take over your lease?
Advertise your property on the Ohio State Off-Campus Housing Search after you are certain your landlord permits subleasing!
Keep in mind that you may still be held responsible for the rent and/or potential property damage when subleasing your rental unit to someone else. To understand the implications of subleasing, visit the Student Legal Services office at 20 E. 17th Ave.

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- Most of our apartments and houses come with all utilities included (gas, electric, water/sewer, basic cable tv and high speed internet - 30 Mbps).

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Roommates 101

Discussing how to find that perfect rental property is essential, but finding a compatible roommate is just as, if not more, important. Take as much time and care in choosing your roommate(s) as you do in choosing where you live. Below is a list of resources and tips to keep in mind through your search.

01 ONLINE ROOMMATE SEARCH

OCCSS offers a secure, central platform to assist the Ohio State community in their off-campus roommate search. Users may post and/or virtually browse roommate ads, which allow individuals to describe not only the type of housing they have or are seeking, but also the type of roommate(s) they are seeking. Visit offcampus.osu.edu to create or browse roommate ads.

02 BUDGET

Not all students are in similar financial situations. Discussing financial expectations prior to signing a lease is crucial. This can help avoid future conflict when it comes to money issues. If you are concerned with your roommate's ability to pay rent regularly, ask to see a credit report and offer a copy of your own, in return. A copy of your credit report can be obtained through the Columbus Credit Bureau for a small fee, or by visiting annualcreditreport.com. Finally, implement a monthly budget and stick to it!

03 CLEAR EXPECTATIONS

Some landlords require rent to be paid in one check, so make sure to create an agreement on how and who will pay the rent each month. The best way to prevent clear expectations is by drafting and signing a roommate agreement. Visit offcampus.osu.edu for a pre-drafted roommate agreement.

Also consider the following household rules:

- Will the household have quiet study hours?
- Will everyone share the cost of food or shop individually and have a hands-off policy?
- Will everyone be permitted to have overnight guests, and if so, what are the stipulations?
- Will there be temperature regulations on the thermostat?

04 DISCUSS THE LEASE TERM

Regardless of whether or not you are living in the rental property all year round, you are responsible for paying your rent on time for the entire lease term. Make sure you and your roommate(s) are aware of one another’s plans and that you are all in agreement on items such as:

- Will each roommate be responsible for paying a share of the utilities, even if they're not residing in the property?
- If a roommate wants to find a replacement for his/her room and the landlord permits this, is everyone comfortable with the arrangement?
- Will the current roommates have a say in selecting the new/ temporary roommate?

05 UNFORESEEN CIRCUMSTANCES AND DEALING WITH HOUSEHOLD CONFLICT

You can’t predict everything in life, but you can certainly plan for the future. For example, a roommate may run into financial difficulties and be forced to move out without paying rent. This may leave the financial burden on the remaining roommate(s). Therefore, it is best to decide how the household will deal with a situation such as this, to help resolve potential conflict in the future.

In addition, it’s nearly impossible to discuss every scenario that may come up during the lease term, but you can generally outline resolution procedures to help relieve, or if conflict arises. For example, roommates can establish a house meeting and voting system to resolve the problem or they can contact Student Life’s Student Conduct office to utilize its free mediation program.

"Your living environment, including your roommate(s), directly affects your student experience ranging from your academics, engagement, satisfaction and post-graduation success."

Jasnae Adams-Foster, Ph.D.
Vice President for Student Life
Identifying Rental Scams

Use caution when you create roommate and sublet ads online. The storylines will differ, but in general, a scammer might contact you about your roommate or sublet ad in an attempt to steal your money and commit fraud.

**WARNING SIGNS**
- The individual is eager to send you money for the apartment/room without seeing it, talking to your roommate or talking to your landlord.
- You receive a certified check or money order for more than the amount that you agreed upon with the subtenant.
- You are asked to wire funds or send money orders to the subtenant.
- The subtenant is not willing to provide basic identifying information.
- The subtenant asks you to handle the sublease without informing your landlord, because this is typically done to sidestep the background check process.

**HOW TO PROTECT YOURSELF**
- When possible, meet the person face-to-face.
- Don’t wire funds and avoid cashier’s checks. Any mention of money, money orders, cashier’s checks, wire transfers or bank accounts in the first email is very suspicious.
- Check the individual’s references including past landlords or employers. Do a Google search on the person’s name and email to see if it has been used in past scams.
- Ask the individual for his or her phone number, full name and employer verification. If the individual becomes angry or won’t give you information, it’s probably a scam. Stop communicating with the individual.
- Refuse over-payment.
- Do not share your personal information unless you’ve confirmed the individual’s name and personal information.

For more information about common rental scams, visit the Federal Trade Commission’s Consumer Information page or contact Student Legal Services.

---

**GOT CONFLICT?**

With your **roommate**?
Within your **organization**?
With your **neighbor**?
With your **coworker**?

---

**We may have a SOLUTION!**

The Student Mediation Program offers free services for conflict resolution.

For more information, call 614-292-0748 or visit studentconduct.osu.edu

---

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SOUTHEAST CAMPUS

PROPERTY LISTING

1.5 Persons
- 81-83 E Woodruff 4-5
- 73-75 Circlewood 4-5
- 58-59 Eudora 4-5
- 56 W Nordwick 5
- 67 E 8th 1
- 71 E 9th 1
- 72-76 E 9th 1-6
- 235 E 11th 5-6
- 414-416 E Whittier 4
- 131 E 10th 1
- 151 E 11th 1
- 590-594 Indiana 2-4
- 491-493 Indiana 2-4
- 100-102 Indiana 3
- 305-307 Indiana 3
- 359-361 Indiana 3
- 164-166 Indiana 3
- 176-178 Indiana 4-5
- 195-197 Indiana 4-5

1.0 Persons
- 78 E Woodruff 7
- 180 Woodruff 9
- 193 Indiana 11
- 105-107 Indianola 13-14
- 184 Indiana 11
- 201-203 Indiana 12
- 106-108 Indiana 13
- 204-206 Indiana 13
- 109-111 Indiana 13
- 112-114 Indiana 13
- 115-117 Indiana 13
- 118-120 Indiana 13
- 121-123 Indiana 13
- 124-126 Indiana 13
- 127-129 Indiana 13
- 130-132 Indiana 13
- 133-135 Indiana 13

10+ Persons
- 200 E 11th 18-24
- 305 E 11th 15-17
- 307 E 11th 15-17
- 43 E 12th 15-16
- 96 Ottenheim 14-15
- 1484 Summit 10-13
- 2050 Indiana 17-18
- 2052 Indiana 17-18
- 2054 Indiana 17-18
- 2056 Indiana 17-18
- 2058 Indiana 17-18
- 2060 Indiana 17-18
- 2062 Indiana 17-18
- 2064 Indiana 17-18
- 2066 Indiana 17-18

RENT STARTING AT $400 PER PERSON

WHAT HOUSES VS. APARTMENTS?
- Spacious Living Areas/Extra Large Bedrooms
- Newer Kitchens with Dishwashers
- Newer Furnaces with Central Air
- Available Washer/Dryer Hookup
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Finding Off-Campus Housing

Getting to Know Columbus

Columbus was recently voted the best city to leave your mark! As an Ohio State student, go out and discover Columbus, make it your home and take advantage of living in the heart of such a vibrant city. High Street runs north and south, and can be used as a reference point as you explore the unique neighborhoods featured on the fold-out map on the next page.
FINDING OFF-CAMPUS HOUSING

Getting to know Columbus | cont'd

01 UNIVERSITY DISTRICT
SQUARE MILES: 2.647 | POPULATION: 36,339
AVG. MALE AGE: 23.1 | AVG. FEMALE AGE: 23.8
MINUTES TO CAMPUS: WALKING DISTANCE

Considered to be within walking distance to Ohio State's Columbus campus, the University District is comprised of multiple distinct neighborhoods directly surrounding the university. Undergraduate, graduate, and professional students and permanent residents live in this community. The University District contains apartment buildings, houses, townhomes and row homes. While the neighborhood is primarily residential, it is also home to popular restaurants and businesses. Visit universitydistrict.org to discover more.

02 SHORT NORTH
SQUARE MILES: 0.984 | POPULATION: 1,590
AVG. MALE AGE: 34.8 | AVG. FEMALE AGE: 28.3
MINUTES TO CAMPUS: 6

The Short North, located south of Ohio State's Columbus campus, is an eclectic hub of art, dining, nightlife and fashion as well as boutiques and apartments. The Short North is also home to the North Market, featuring dozens of independent merchants and farmers. Whether you are heading out to explore Columbus in a large group, with family and friends or by yourself, the Short North has something for everyone. Visit shortnorth.org to discover more.

03 VICTORIAN VILLAGE
SQUARE MILES: 0.497 | POPULATION: 6,738
AVG. MALE AGE: 31.6 | AVG. FEMALE AGE: 28.9
MINUTES TO CAMPUS: 6

Located south of Ohio State's Columbus campus, parts of Victoriana Village and Italian Village are within walking distance to campus. Both areas are comprised of older, large Victorian-style homes, along with apartment buildings and townhomes. There are a large population of Ohio State graduate students and young professionals in these communities, as well as many dining establishments and outdoor festivities.

04 ITALIAN VILLAGE
SQUARE MILES: 0.464 | POPULATION: 3,245
AVG. MALE AGE: 32.2 | AVG. FEMALE AGE: 28.5
MINUTES TO CAMPUS: 4

Located downtown, southeast of Ohio State's Columbus campus, the Arena District is a fairly new urban area which is easily accessible by COTA. The Arena District is a trendy area, with newer apartment buildings, located close to restaurants, shops and nightlife. You'll find a large population of young professionals in this area. Visit arenadistrict.com to discover more.

05 GERMAN VILLAGE
SQUARE MILES: 0.184 | POPULATION: 1,590
AVG. MALE AGE: 38.5 | AVG. FEMALE AGE: 37.9
MINUTES TO CAMPUS: 12

German Village, a historic neighborhood, is approximately a 5-10 minute drive south of the Ohio State's Columbus campus. German Village is home to many recent graduates and also includes the Brewery District, an area with many restaurants and nightlife venues.

06 CLINTONVILLE
SQUARE MILES: 5.423 | POPULATION: 30,086
AVG. MALE AGE: 38.7 | AVG. FEMALE AGE: 41.9
MINUTES TO CAMPUS: 13

Located just north of Ohio State's Columbus campus, Clintonville is home to many recent graduates and long-term residents. Whetstone Park, a Columbus landmark, is located in Clintonville just west of High Street and features a number of bike trails, tennis courts and baseball fields, as well as the Park of Roses. During the summer, there are a number of events held here, including the Rose Festival and a variety of concerts.

07 GRANDVIEW HEIGHTS
SQUARE MILES: 1.296 | POPULATION: 6,331
AVG. MALE AGE: 36.1 | AVG. FEMALE AGE: 39.5
MINUTES TO CAMPUS: 9

Approximately a 5-10 minute drive west of Ohio State's Columbus campus, Grandview is home to many graduate students and young professionals. The area is a mix of residential properties and small businesses. Community events are held throughout the year, including the Grandview Hop. Visit www.grandviewyard.com to discover more.
Buckeye for Life

The department of Off-Campus and Commuter Student Services believes in building strong relationships with our community members, including city and state constituents. This includes being heavily involved in community meetings, organizations, and initiatives to ensure students and community partners are engaged and connected. Being a good neighbor and a responsible citizen are important aspects of being a Buckeye!

311 COLUMBUS CALL CENTER

The City of Columbus Call Center provides a way for you to submit requests for city services by calling 614-645-3111. The call center is the single point of contact for residents to request all non-emergency city services such as potholes or fallen trees, as well as scheduling bulk trash pickup. Check out 311.columbus.gov for more information.

The City of Columbus also provides a free mobile app. The goal is to allow area residents enhanced access to city and community resources. The mobile application encompasses four main initiatives: 1) My Neighborhood 2) Get Active 3) Get Green and 4) 311.

"I love living off-campus. It gives me the freedom to structure my life in the way that I think is best for me. It teaches me about the responsibilities of adult life and, best of all, I get to hang out with some of my closest friends every day. But I've found that living off-campus comes with another responsibility that I did not anticipate: the responsibility to my community."

I used to have the mindset that my life would begin after I graduated. I saw college as a time of limbo between adolescence and adulthood; consequently, I did not give much thought to my quality of life. But when I moved off-campus and began to appreciate my newfound independence, I thought, "Why not make this time the best it can be?" After all, the University District is my home now. That's why I think it is so important to be actively engaged in the off-campus community. We all deserve to live in a thriving, healthy, and supportive neighborhood, and it is our responsibility to make that happen.

We, as Buckeyes, are dedicated to creating positive change. We will graduate and work to better the global community. Why not start now with where we live? We represent The Ohio State University wherever we live. This is a fact that gives me great pride and empowers me to be the best citizen that I can be."

"CITIZENSHIP (n.) The social responsibility of bettering our Buckeye community through active engagement."

Ohio State Motto: DISCIPLINA IN CIVITATEM

Translation: "Education for Citizenship"

What citizenship involves:
- Voting
- Service opportunities
- "See something, say something"
- Picking up trash and recycling
- Donating old clothes/appliances
- Supporting others

Kim
Student Co-Director, Community Ambassadors
How to Inspect a Property

Before signing a lease, go through and thoroughly inspect the entire property. Below is a checklist to guide your inspection.

If you see any issues and/or needed upgrades, discuss each item with the landlord. If they agree to your requests, be sure to put each item in writing in the lease.

After inspecting the property, if you and your roommates are still interested in renting it, request a sample lease from the landlord. Take the sample lease to Student Legal Services where staff will provide you with a lease review.

**Step 1**
Turn on all faucets/showerheads to make sure the hot/cold water works. Flush all toilets.

**Step 2**
Confirm that there is at least one smoke detector per floor.

**Step 3**
Check the thermostat and make sure the heat and air conditioning work properly.

**Step 4**
Open windows to check the condition of their hardware and to make sure they aren’t painted shut. Bedroom windows should be large enough to escape through in a fire.

**Step 5**
Inspect the walls, floors and carpet for moisture damage or mold.

**Step 6**
Make sure all exterior doors have functioning locks.

**Step 7**
Make sure there is a sufficient amount of outdoor lighting for your safety.

**Step 8**
Check all appliances to make certain they work.

**Step 9**
Talk to the current tenants to see if they have had any problems or issues.
What to Expect When Signing a Lease

Although not all landlords have the same policies, typical renting requirements in the Columbus area are somewhat consistent:

- Everyone on the lease may be asked to fill out an application which is usually associated with a $30-$55 fee per person. The landlord may also check your credit report at this time.
- Most campus-area landlords require a tenant under the age of 23 to have a co-signer, often a parent/guardian.
- Student Legal Services offers free lease reviews to students. This provides a great opportunity to learn everything about your lease. It is imperative that you understand a lease is negotiable, yet a legally binding contract.

HOW TO PROTECT YOUR SECURITY DEPOSIT

- Make sure all tenants and co-signers sign the lease and submit it at one time.
- Once all documents have been signed, make sure each roommate keeps a copy. Save your own copy; do not depend on a roommate to retain these important documents for you.
- If you want to have a pet in college, make sure your landlord allows it and that you have their written permission. Most landlords charge a non-refundable deposit for pets, so ask for a copy of your landlord’s pet policy and follow the rules.

Security Deposit (m.)

- A required, yet refundable, payment to a landlord in order to ensure that the rental property is not damaged and that all rent is paid during the lease term. A security deposit is typically equivalent to one month’s rent.

A security deposit is refundable within 30 days after your lease ends, as long as:

- You are up-to-date on rent
- The property is returned in the same condition as it was received
- You have provided a forwarding address

Stop by our office!

OFFICE:

Student Legal Services
200, 11th Avenue
614-292-5853
studentlegal.osu.edu

FINDING OFF-CAMPUS HOUSING

OTHER LEGAL ISSUES COVERED BY SLS

- Criminal misdemeanors
- Traffic offenses
- Consumer transactions
- Credit and/or debt collection defense
- Identity theft

- Breach of contract
- Simple wills, living wills and power of attorney
- Uncontested domestic matters
- Document review
- Document drafting
- Victims of crime assistance
- Notary and much more

FINDING OFF-CAMPUS HOUSING

Student Legal Services (SLS) is an independent, non-profit law office providing eligible Ohio State students access to licensed attorneys for legal advice, representation, education and resources. Their team of attorneys and professionals advise students on a wide range of legal issues including off-campus housing/landlord-tenant matters. Therefore, you are strongly encouraged to stay opted-in to SLS; otherwise, you can’t use their valuable services. To schedule an appointment, visit studentlegal.osu.edu. If you are unsure if they will cover your legal issue, call 614-247-5853.

COMMON OFF-CAMPUS HOUSING MATTERS

- Lease review
- Condition of property
- Obtaining repairs
- Security deposit
- Roommate or neighbor disputes
- Lease termination
- Subleasing
- Breach of contract
- Pest and rodent problems
- Eviction

"I was really stressed by the situation with my landlord, but SLS was wonderful. Once SLS got involved, my landlord started to listen to me and finally fixed the problem."

Ohio State
Off-Campus Student

Lease (m.)

A legally binding contract by which one party typically a landlord provides property to another (typically a tenant) for a specified term, in return for a periodic payment (usually monthly).
TWO GREAT TRADITIONS. ONE GREAT NATION.

Nationwide® is proud to be The Official Insurance Sponsor of The Ohio State University®, And for Ohio State students like you, that means a renters insurance policy created just for your unique needs, protecting you against loss from theft, vandalism, accidental damage and more. We put members first because we don’t have shareholders.™

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Add Brand New Belongings, and if items in your home are stolen or destroyed, we will replace them with brand-new versions.*

On Your Side® Reviews
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Preparing to Move: What’s Next?

Moving into an apartment/house is a very exciting time, as you'll have a new place to live and a new sense of freedom, as well as a new set of responsibilities. OCCSS is here to help prepare you for your move.

01 SCHEDULE A DATE TO PICK UP YOUR KEYS
This is a great opportunity to ask your landlord to do a walkthrough before you move your furniture into the unit.

02 SET UP UTILITIES
(gas, electric, water/sewage, internet, cable, etc.)
Generally, it will be the tenant’s responsibility to make arrangements for utility connections. It’s best to contact companies at least two weeks before move in. You may need the following to set up your utility account:
- Rental address
- Deposit fee
- Proof of identity (license, student ID, etc.)
- Either your Social Security Number or a passport

03 RESERVE A MOVING TRUCK
Reserve a moving truck well in advance, so you’re ready to go on move-in day.

04 BUY RENTERS INSURANCE
Nationwide Insurance proudly serves as The Official Insurance Sponsor of the Ohio State University. Nationwide Insurance offers benefits to students, alumni, staff, and faculty. Make sure your policy takes effect the day you get your keys and move in. Nationwide Insurance provides competitive rates if you bundle your insurance package (for example, if you bundle your automobile insurance and renters insurance). Renters Insurance is very inexpensive! Visit offcampus.osu.edu to get a quote and cover the unexpected!

05 BUY PARKING PERMIT(S)
- Campus Parking Permit (if you plan on parking on campus)
- Off-Street Parking Permit
- City Parking Permit

06 Keep your local address updated
Updated at buckeyeslink.osu.edu and with the post office at usps.gov.
You’ve Moved In: Now What?

Living off-campus can be a fun and rewarding experience, especially when you are aware of your rights and responsibilities as a tenant, roommate, neighbor and community member.

Paying Rent

Paying your rent, and paying it on time, is important. OCSU suggests never paying rent in cash; always have a paper trail. Paying rent to your landlord and/or your roommate(s) via check, rather than cash, is ideal because it provides you with proof of payment. If you and your roommate(s) are required to submit only one check for rent, rather than individually, be sure to get everyone’s share early in order to pay the landlord on time. If you do not pay your rent, the landlord may take legal action against you. Even if you are having problems with your landlord (for instance, he/she is not making repairs that you requested), you still need to keep up-to-date on your payments. If you stop paying rent, you may not be able to deposit your rent in escrow or terminate the lease early if the landlord is not fulfilling his/her obligations under the lease.

Housing Code Violations

If you feel your apartment/home does not meet housing code requirements, and you are unable to resolve issues directly with your landlord, you may need to request a Code Enforcement Supervisor to visit your property for an inspection. (If you are living in the University District or Victorian Village, contact John Hughes at 614-645-3296 or jphughes@citycm.osu.edu.)

Repairs

Your landlord is responsible for making repairs and keeping the unit in a habitable condition. You may contact the landlord in any manner to request the repairs be made. However, you must always follow up the request in writing. Documentation is key. Professional extermination is the only way to effectively eliminate a bed bug infestation.

Bed Bugs

Bed bugs are real and a major problem. If you suspect that you have bed bugs or that your neighbor has bed bugs, contact your landlord immediately (and follow up in writing—documentation is key). Professional extermination is the only way to effectively eliminate a bed bug infestation.

Your Rights and Responsibilities

Landlord-Tenant Law

Did you know there is a law in Ohio that regulates the relationship between landlords and tenants? This is known as Ohio Landlord-Tenant Law, and it sets forth the rights and responsibilities for both landlords and tenants. In addition, the City of Columbus has implemented several city ordinances. The following information will help you understand the law and city ordinances, so that you may have a successful experience in your off-campus community.

Note: The following information refers only to Ohio law and does not constitute legal advice. If you need legal advice, contact Student Legal Services.

Landlord and Tenant Obligations

Both landlords and tenants have certain statutory obligations, regardless of anything set forth in the lease. If you have any questions regarding this information, set up an appointment to speak with Student Legal Services (studentlegal.osu.edu).

Landlord Obligations under Ohio Landlord-Tenant Law

- Comply with all applicable building, housing, health and safety codes
- Keep the property in a fit and habitable condition
- Keep all common areas safe and sanitary
- Maintain all appliances and equipment
- Provide 24-hours’ notice prior to entering the unit unless there is an emergency

Tenant Obligations under Ohio Landlord-Tenant Law

- Keep the property safe and sanitary
- Dispose of all garbage in a clean, safe and sanitary manner
- Properly use electrical/plumbing fixtures
- Comply with housing, health and safety codes that apply to tenants
- Refrain from damaging the property
- Keep appliances supplied by the landlord in good working order
- Do not disturb your neighbor’s peaceful enjoyment
- Allow the landlord to enter the premises if the request is reasonable and proper advance notice is given. Proper notice typically refers to 24-hours’ notice, although in an emergency, it may be less.

Continued on next page
CODE OF STUDENT CONDUCT

It is a violation of The Ohio State University Code of Student Conduct to participate in off-campus behavior that causes substantial property damage or serious harm to the health or safety of members of the university community. Some examples are hosting an off-control party, setting fires, setting off fireworks, standing on or rocking cars, throwing glass bottles or other dangerous items and rioting. To view the full Code of Student Conduct, visit studentlife.osu.edu/ssc.

The Code of Student Conduct outlines many different behaviors, including, but not limited to:

RIOTOUS BEHAVIOR

1. Participation in a disturbance with the purpose to commit or incite any action that presents a clear and present danger to others, causes physical harm to others or damages property.

2. Proscribed behavior in the context of a riot includes, but is not limited to:
   - Knowing engaging in conduct designed to incite another to engage in riotous behavior
   - Actual or threatened damage to or destruction of university property or property of others, whether done intentionally or with reckless disregard
   - Failing to comply with a directive to disperse by university officials, law enforcement or emergency personnel
   - Intimidating, impeding, hindering or obstructing a university official, law enforcement or emergency personnel in the performance of their duties

3. This rule shall not be interpreted as proscribing peaceful demonstrations, peaceful picketing, a call for a peaceful boycott or other forms of peaceful dissent.

DANGEROUS WEAPONS OR DEVICES

Use, storage or possession of dangerous weapons or devices including, but not limited to, firearms, ammunition or fireworks, unless authorized by an appropriate university official or permitted by a university policy, even if otherwise permitted by law.

FAILURE TO COMPLY WITH UNIVERSITY OR CITY AUTHORITY

Failure to comply with legitimate directives of authorized university officials, law enforcement or emergency personnel, identified as such, in the performance of their duties, including failure to identify oneself when so requested is a violation of the terms of a disciplinary sanction.

NOISE ORDINANCE

The Columbus City Code prohibits any unreasonable loud noise that disturbs the quiet and comfort of a person with ordinary sensibilities. This code has restrictions on the level of noise and the distance from which the noise is coming. It cannot be so intensive that it is offensive or disturbing. Violations of the City Noise Ordinance can result in criminal charges. Be respectful. Do not play loud music late at night and disturb your neighbors.

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CORT has helped thousands of students make the transition back to school with great looking furniture for their off-campus housing.

Off-Campus Housing Excellence Program

The Off-Campus Housing Excellence Program is an innovative and comprehensive Student Life initiative designed to improve the quality of off-campus life, enhance the University District and create an extraordinary off-campus experience for students.

OFF-CAMPUS HOME VISITS

Student Life has partnered with the Columbus Division of Fire to assess the safety, security and sustainability of off-campus housing in the university area through fire in-home visits. During each home visit, Student Life and Columbus Fire Department representatives will answer questions and assess individual units and properties based on criteria, which was created in collaboration with students, parents, property owners and city and university officials.

By focusing on safety, security and sustainability, Student Life aims to enhance the quality and amount of information available to students moving off-campus. Information about past home visits is available through the housing search on offcampus.osu.edu.

Any Ohio State student renting property in the university area can request a home visit. If you are interested in scheduling a home visit, go to offcampus.osu.edu and select the best time and date that works for you.
OFF-CAMPUS HOUSING EXCELLENCE PROGRAM

ARE YOU CONCERNED ABOUT SAFETY, SECURITY AND ENVIRONMENTAL SUSTAINABILITY OFF-CAMPUS?

Ohio State students can request a FREE home visit through Student Life’s Off-Campus Housing Excellence Program.

Student Life’s program coordinator and a firefighter from the Columbus Fire Department will meet you at your home to assess the safety, security and environmental sustainability of your off-campus rental property and answer your questions.

To learn more about the Off-Campus Housing Excellence Program and how the program is improving the quality of off-campus life, visit offcampus.osu.edu
Trash Talk

Trash must be bagged and tied before it is placed in the trash bin. Any trash outside the bin will not be collected. The following is a list of unacceptable items to be thrown away in your trash bins.

DO NOT ABANDON THESE ITEMS IN ALLEYWAYS
Improper disposal of trash and bulk items is illegal.

- Yard waste
- Hazardous, flammable or explosive materials
- Propane
- Gasoline
- Paint
- Bleach
- Batteries
- Rat Poison
- Auto parts and tires
- Excavating and building materials
- Refrigerators and freezers
- Furnaces, heat pumps, air conditioners and dehumidifiers
- Pianos
- Spas
- Hot tubs
- Pool tables
- Furniture

TRYING TO THROW AWAY AN ITEM THAT DOESN’T FIT IN YOUR TRASH BIN?
Schedule a bulk item collection pick-up on the My Columbus App or call the City’s 311 Center. Bulk items, such as furniture, lamps, carpet, and mattresses, are not collected unless the resident schedules a pick-up collection. Watch “Trash Talk in the University District” on YouTube for more information.

→ VISIT publicservice.columbus.gov/refuse to look up your designated trash-collection day or call 311 if you do not know your designated collection point.

“Recycling is one of the easiest ways to be a concerned and active resident of Columbus. Recycling one aluminum can saves enough power to listen to your favorite album.”

Reps
OCCSS Student Senator

→ TO DONATE OLD FURNITURE: APPLIANCES: CLOTHING: AND OTHER ITEMS in good condition, visit footprint.osu.edu/students-recycling to take part in Ohio State’s Dump and Run or call Franklin County’s FirstLink at 614-221-2255 to receive a list of organizations that accept donations.

Recycling 101

Recyclables and yard waste are collected every other week on the same day. To be eligible for recycling services, you must be a resident of the City of Columbus and you must currently have a 90–300 gallon trash container collected by the city as well as adequate room to store the 64 gallon recycling cart. Call 614-645-3111 or visit 311.columbus.gov/coloriday to see if you are eligible.

ACCEPTABLE ITEMS TO BE RECYCLED

- Aluminum and steel cans/lids
- Flattened cardboard and pizza boxes
- Free of food and grease
- Plastic bottles and jugs
- Glass bottles and jars
- Cartons and juice boxes
- Cereal and other dry food boxes
- Newspapers
- Magazines
- Catalogs
- Junk Mail
- Computer paper
- Phone books

RECYCLING DROP-OFF LOCATIONS
Recycling drop-off locations in the Ohio State campus area include:

- Kroger 1350 N. High Street
- Newman Center 64 W. Lane Avenue
- Tuttle Recreation 240 W. Oakland Avenue
- Godman Guild 303 E. 15th Avenue
- 165 E. 15th Avenue

→ SIGN UP for free phone, email, calendar and Twitter collection day reminders by visiting 311.columbus.gov/coloriday or by calling 614-645-3111.

→ VISIT ColumbusGreenPledge.org to take the pledge to be green.
Protect what’s really important in your life — your loved ones, the personal possessions that make a house your home, or the business you’ve worked so hard to build.

SDG Security provides a local touch and reliable service. You can rest easy knowing that what you value most is well protected. And that is what’s important to us.

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residential and commercial security systems

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remotely manage your security system and home environment!

COMMUNITY CRIME PATROL
Community Crime Patrol (CCP) is a group of highly trained citizen patrollers working to increase safety in Columbus neighborhoods. Equipped only with flashlights, two-way radios and their training, CCP patrollers deter criminals, build neighborhood crime prevention awareness, assist in the apprehension of suspects and provide first aid when needed. For more information, visit communitycrimepatrol.org.

RAPE AGGRESSION DEFENSE
Rape Aggression Defense (R.A.D.) is a free self-defense class offered to women by The Ohio State University Police. For more information, visit dps.ohio-state.edu/police/rad.

SEXUAL VIOLENCE EDUCATION AND SUPPORT
The Sexual Violence Education and Support (SVES) team addresses situations of sexual violence, including sexual assault, stalking, intimate partner violence and sexual harassment. The SVES team offers prevention and education resources and programs throughout Student Life’s Student Wellness Center and support services through the Student Advocacy Center. A Sexual Violence Assistance Fund is also available for survivors of sexual violence. For more information, visit go.osu.edu/sves.

KEEPING YOURSELF SAFE
Never walk alone at night. To decrease your chances of being involved in a crime, follow your gut:

- Walk in well-lit areas
- Wear light colored clothing at night
- Never leave valuables in your car
- Avoid alleys
- Don’t leave headphones or earbuds in while waiting
- Never give out your personal or financial information to strangers

- Know where the emergency “blue-light” telephones are located.
- Be aware of your surroundings.
- Utilize the Student Escort Service and save their number, 614-292-3322, in your phone.
- If you are not using the Student Escort Service, let someone know where you are going, your expected arrival time and the route you expect to take to reach your destination.

Personal Safety

Although there are many resources and services available to help support your safety, it is up to you to take necessary precautions to stay safe. When a crime presents a threat to the safety of the campus community, University Police issue a Public Safety Notice. Register to receive these notices at go.osu.edu/safetynotice. Keep your phone number up to date for the Buckeye Alert system at buckeyealert.osu.edu. Ohio State students are automatically enrolled in this free service that informs individuals of an ongoing or imminent emergency and provides information on where and what one should do to remain safe.
Home Safety

Introduce yourself to your neighbors and exchange contact information. By creating a close knit community, you can help inform each other of suspicious activity in your neighborhood. Also, encourage your street to display Buckeye Block Watch placards to signal to criminals that they are being watched.

LEAVING FOR BREAK?
Below are several safety tips to consider:

- Keep your heat at 65°F to prevent your pipes from freezing and bursting
- Contact the post office to hold forward your mail, holdmail.usps.com
- Lock your doors and windows and pick up free alarms in the Ohio Union Suite 3106
- Take/secure your valuables, including your TV
- Use safety timers to give the illusion of activity in your home. Stop by Ohio Union Suite 3106 for free safety timers
- Disconnect electrical extensions, oven toasters
- Tweet/Instagram your vacation photos once you return, but not during your trip

GENERAL SAFETY TIPS

- If you see something, say something. Call 911 for emergencies and 645-4545 for non-emergencies.
- Do not open your doors to strangers. If you have scheduled a utility company appointment, ask for an ID or badge before allowing entry.
- Keep your doors and windows locked at all times, even when you are home!
- To report graffiti, vandalism, street light problems, etc. call the 311 Call center.

Fire Safety

HOUSE FIRE PREVENTION
Follow these tips to reduce your risk of personal or property damage from fire.

- Have at least one working smoke alarm on each floor of your residence
- Check smoke alarm batteries each semester
- Always know two ways out, especially from bedrooms
- Keep items at least three feet from heat sources, including your furnace
- Don’t grill on a porch or within 20 feet of a building
- Don’t store gasoline or lighter fluid inside your residence

BUCKEYE BLOCK WATCH
Buckeye Block Watch unites residents of the University District to create a clean, safe and enjoyable living environment. You are the eyes, ears and voice of the Ohio State community, so if you see something, say something. To find out how to get involved in BBW, go to offcampus.osu.edu/community.

> PICK UP FREE SAFETY DEVICES and a Buckeye Block Watch placard in our office, Ohio Union Suite 3306!

> SAFETY TIP: Don’t overload electrical outlets! This was the cause of an Ohio State off-campus house fire in 2015.

COMMON FACTORS IN THE NATION’S CAMPUS FIRES

- Missing or disabled smoke detectors
- Careless disposal of smoking materials
- Impaired judgment from alcohol consumption
- Upholstered furniture fires on decks and porches

> SAFETY TIP: Get a fire extinguisher and know how to use it!
Bike Safety

Bicycle safety is very important. In Ohio, bicyclists are required to follow the same rules of the road as motor vehicles. One-way streets, stop signs, riding on the right side of the road and yielding to pedestrians are some of the requirements for bicyclists.

PREVENT CRIME

- U or O-shaped locks work best in deterring bicycle theft. When parking, lock both rims and the frame to a bike rack for more security. Use only bike racks, not small trees or outside furniture, and keep walkways and stairways unobstructed.
- When your bike is parked for an extended period, occasionally move it to show you are keeping a watchful eye.
- Bug Your Bike! Bicycle theft can be a problem for students. Use the latest technology to “Bug Your Bike” with a free RFID (radio frequency identification device) as part of the Student Life Risk Assessment efforts to prevent theft. Bugs are available at University Security and Fire Prevention Services, 1010 Blankenship Hall.
- Register your bike; this is a free service that takes only a few minutes out of your day. A registered bike that is lost or stolen is more likely to be found or returned. For more information or to register your bike, visit the Public Safety office in Blankenship Hall.

BE A COMMUNICATIVE BICYCLIST

Let others on the road know your next move by using these hand signals:

- Left turn
- Right turn
- Right turn
- Slow down or stop

⇒ READY PEDESTRIANS, did you know you can be fined for jaywalking?
Party Smart

As a host of a party, you can be held responsible for the actions of your guests. If you have guests who have been drinking and want to drive home, call them a cab or have them spend the night at your place—do not let them get behind the wheel. There are many ways to be spirited and enjoy a great party without behaving in disrespectful or irresponsible ways. As a responsible member of the Buckeye community, here are some tips on how to be safe and party smart.

BEFORE THE PARTY

- Get a free Party Smart kit from Student Life’s Student Wellness Center, partysmart.osu.edu
- Put up orange fencing to control the crowd from leaving your yard and spilling into the street. Do not let anyone consume alcohol outside the fence.
- Talk to your neighbors prior to the party. Exchange phone numbers. Build a friendly relationship. If a friendship has been established, they are more likely to come to you if any problems arise.
- Limit the amount of alcohol available. More alcohol leads to more people and more intoxicated people in one area increases the likelihood of having problems.
- Provide alcohol in cans versus a keg. But if you do have a keg, have one of the hosts stay next to it (preferably a sober host). Check IDs at the keg so that you are not serving underage guests. You can be held responsible if you provide alcohol to someone under age 21.
- Do not let guests party on porches, roofs, or overcrowded decks beyond capacity. This is dangerous and illegal.

DURING THE PARTY

- Check IDs at the door.
- Have at least one sober host.
- Lock doors to private areas, such as bedrooms, and hide valuables because thefts occur during parties, too.
- Do not leave drinks unattended.
- Provide non-alcoholic drinks for those who do not drink or who are under age 21.
- Keep music/noise at a reasonable level.

AFTER THE PARTY

- Respect your neighborhood. Clean up all garbage, cups and cans immediately after the party.

DID YOU KNOW?

It is illegal to possess an open container of an alcoholic beverage in public. Confront of this offense carries a maximum penalty of a $150 fine. Consumption of alcohol in a motor vehicle is a fourth-degree misdemeanor with maximum penalties of 30 days imprisonment or a $250 fine or both.

Alcohol, Tobacco and Other Drugs

BASICS and CASICS are designed to assist students in examining their own behavior in a judgment-free environment. One-on-one assessments are available for alcohol (BASICS) and marijuana (CASICS) use. These programs are aimed at reducing risky behaviors and harmful consequences that may arise from alcohol and drug abuse. Visit swc.osu.edu for more information.

The charge of possession or manufacture of a fake ID or the alteration of or use of someone else’s real ID is a first degree misdemeanor. The maximum penalties for this offense are six months imprisonment or a $1,000 fine or both. Moreover, if the fake ID is utilized to purchase alcohol or enter an establishment that serves alcohol, the minimum fine must be at least $255 and the person displaying the fake ID may have their valid identification suspended for three years.

It is a violation of Ohio State’s Code of Student Conduct to host an out-of-control party, meaning you could potentially face suspension or dismissal from Ohio State. Make sure you are in control of your party at all times. If you even suspect the party is getting out of hand, contact the police for assistance.
Student Wellness Center

Student Life's Student Wellness Center (SLWC) serves to empower students to strive for balance and wellness. The SLWC is responsible for promoting the 9 Dimensions of Wellness—emotional, career, social, intellectual, spiritual, physical, financial, creative, and environmental—and for providing programming and services to help further student's holistic wellness at Ohio State. To request educational sessions or workshops for your organization, please visit go.osu.edu/swcoutreach.

Wellness Coaching

Wellness coaching is a free service that uses a positive psychology approach to help you thrive. Coaches provide individual, one-hour appointments where you use your strengths to create the life you want to be living. For more information, visit go.osu.edu/wellnesscoaching.

Wellness Ambassadors

Wellness Ambassadors play a vital role in supporting the mission of Student Life, which aims to promote wellness among Ohio State students and their communities. Wellness Ambassadors serve to further students' ability to connect with others and resources, truly experience wellness and maintain a healthy lifestyle. For more information, visit go.osu.edu/wellnessambassadors.

Additional Services:

- Nutritional counseling
- HIV and Chlamydia/Gonorrhea testing
- The Condom Club
- Sexual Violence Education and Support
- Tobacco-free resources
- The Collegiate Recovery Community
- Scarlet and Gray Financial

Autumn and Spring Hours:
Monday–Thursday: 8 a.m.–6 p.m.
Friday: 8 a.m.–5 p.m.
Saturday: 9 a.m.–1 p.m.
(Subject to change, see website for current Saturday schedule)

Break and Summer Hours:
Monday–Friday: 8 a.m.–5 p.m.
Closed on Saturday

Student Health Services

Student Health Services is centrally located in the Wilke Student Health Center at 1875 Millikin Rd, between Thompson Library and The Recreation and Physical Activity Center (RPAC). SHS is a nationally accredited outpatient facility, which provides a variety of health care services to the student population of The Ohio State University.

Website: shs.osu.edu | Phone: 614.292.4321

Available Services:

- Primary Care
- Dental Services
- Sports Medicine and Physical Therapy
- Optometry, including eye-wear dispensary
- Gynecology
- Allergy Evaluation and Injection Therapy
- Travel Medicine
- Office Procedures, including Wound Care and Colposcopy

Support Services:

- Radiology
- Laboratory
- Nutrition
- Pharmacy

*Pharmacy and counseling services are available in the pharmacy for students and faculty.

Thank You to Our 2014 Off-Campus Sponsors:

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Get Involved!

Getting involved as a student at Ohio State is a vital part of your college career and personal growth. And let’s face it: being involved is fun! You can meet new people, make new friends and learn valuable skills for the future. There is an abundance of opportunities to get involved, regardless of whether you live on or off-campus. For more info, visit go.osu.edu/getinvolved.

A great place to start is the Keith B. Key Center for Student Leadership and Services, which offers a wide range of ways to connect with leadership and service activities. There are over 1300 registered student organizations at Ohio State! Thousands of students have found one, two or even more student organizations that caught their attention and interested them enough to join. Student organizations are yet another fun way to connect with peers, meet a diverse group of people, develop academically and build lifelong skills.

Visit go.osu.edu/studentorganizations.

The Student Life Multicultural Center offers a diversity of free programming and events throughout the year. Learn a new cultural perspective or become immersed in your own through heritage and awareness events, festivals, three-credit courses, workshops and more!

Visit mcc.osu.edu.

The Community Ambassador and Commuter Liaison programs, through the office of Off-Campus and Commuter Student Services, are a fantastic way to get involved in your off-campus and commuter community. These student-led initiatives provide a unique opportunity to build leadership and mentoring skills, all while having a great time. You can apply to be a CA or CL, help your CASS, with various events and/or efforts, or simply take part in the many fun events held each semester.

Visit offcampus.osu.edu.

The Ohio Union Activities Board (OUAB) is another great way to have fun and get involved. OUAB provides a multitude of events for students, including concerts, comedy shows, lectures, social events and much more. The best part: these are FREE events!

Visit ouab.osu.edu.

PLANNING TO GET A JOB ON CAMPUS?
Check out sfa.osu.edu/jobs.

"Getting involved on campus has definitely been the highlight of my time here at Ohio State. I have met so many of my friends through my student organizations and have gotten such wonderful leadership experiences!"

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Community Ambassador
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Moving Out

To help create an efficient move out, follow the tips below.

1. **DOUBLE-CHECK YOUR LEASE FOR YOUR DEFINED MOVE-OUT NOTICE PERIOD**
   Notify the landlord prior to the deadline, in writing, of your intent to stay or to move out after the lease term. Student Legal Services can assist you in drafting this letter to your landlord. If you are planning to leave, you must provide your landlord a forwarding address for your security deposit to be mailed to you.

2. **MAKE SURE YOU PAY YOUR LAST MONTH’S RENT**
   You cannot substitute your last month’s rent with the already-paid security deposit.

3. **CLEAN THE PROPERTY THOROUGHLY**
   A thorough cleaning job includes removing all trash, nails and tape from the walls. It also includes replacing any light bulbs that are burned out.

4. **DOCUMENT CONDITION OF THE PROPERTY**
   Once this has been completed—and ideally, once you move your furniture out, complete a move-out checklist and take pictures/videos (just like you did when you moved in) to show in what condition you left the property. You also want to do a walk-through with the landlord, so that you can inspect the property together.

5. **LEAVE YOUR CITY GARBAGE CONTAINER AND BLUE RECYCLING CART AT THE PROPERTY**
   Schedule a bulk trash pickup if necessary!

6. **CANCEL ALL OF YOUR UTILITY ACCOUNTS**
   Ensure that you call all of your utility companies directly to schedule a date to disconnect all of your utilities. Remember your bill have to be paid in full before you are permitted to close your accounts.

7. **RETURN ALL OF YOUR KEYS**

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**LIVING OFF-CAMPUS**
Don’t Forget These Tips!

1. **Utilize Off-Campus and Commuter Student Services.**
2. **Party Smart and Respectfully.**
3. **Get Involved in Your Neighborhood.**
4. **Document Everything**
5. **Take Responsibility**
6. **Represent The Ohio State University’s motto by being a Buckeye in and out of the classroom.**

**01**
- Utilize Off-Campus and Commuter Student Services.

**02**
- Party Smart and Respectfully.

**03**
- Get Involved in Your Neighborhood. Build positive relationships with all of your neighbors.

**04**
- Document Everything. Keep a copy for your records.

**05**
- Take Responsibility for your own safety. Get involved with Buckeye Black Watch and the Community Ambassador/Commuter Liaison programs.

**06**
- Represent The Ohio State University’s motto by being a Buckeye in and out of the classroom.
**Important Numbers and Websites**

**STUDENT LIFE OFFICES AND SERVICES**

Office of Student Life  
614-292-9334  
studentlife.osu.edu

Off-Campus and Commuter Student Services  
614-292-0100  
offcampus.osu.edu

BuckID  
614-292-0400  
buckid.osu.edu

Counseling and Consulting Service  
614-292-5765  
ccs.osu.edu

Student Advocacy Center  
614-292-1111  
advocacy.osu.edu

Student Mediation  
614-292-0748  
studentsafety.osu.edu

Student Wellness Center  
614-292-4527  
swc.osu.edu

Wilce Student Health Center  
614-292-4321  
shc.osu.edu

**ADDITIONAL UNIVERSITY SERVICES**

Campus Directory Assistance  
614-292-6446

CampusParc  
614-688-0000  
parc.osu.edu

Office of International Affairs  
614-688-5882  
oia.osu.edu

Student Legal Services  
614-247-8853  
studentlegal.osu.edu

Suicide Prevention Hotline  
614-221-5445  
suicidepreventionservices.org

Transportation and Traffic Management  
614-292-RIDE  
traffic.osu.edu

**ADDITIONAL CITY SERVICES**

311 Call Center  
614-645-3111  
311.columbus.gov

**SAFETY AND EMERGENCY SERVICES**

Columbus Division of Fire  
614-221-3302  
www.columbusfire.com

Columbus Police (non-emergency)  
614-645-6565  
columbuspolice.org

Community Crime Patrol and Neighborhood Policing Center  
614-247-0160  
communitycrimepatrol.org

Emergency  
9-1-1

Ohio State Department of Public Safety  
614-221-2261  
dps.osu.edu

Ohio State Emergency Management  
emergency.osu.edu

Ohio State Police (non-emergency)  
614-221-2261  
police.osu.edu

Student Safety Service  
614-292-3322  
ss.osu.edu/ss/ss_info

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